**TEAM SAMADDAR RESOURCES - QUICK TIPS/ REFERENCE – 4/7/2020**

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| ***Resource*** | ***TERM 3 Purpose*** | ***Features*** |
| ***Team Samaddar Website***  **"Living Doc"**  **Access for:**  ***Parents/Guardians, Students, support staff and other teachers (if needed)*** | *Helps move learning forward, provide routine, build connections*  *Posts important information for "all things" Team Samaddar*  *Streamlines to one central "spot"*  *Can be updated on a regular basis* | <http://pamsamaddar.weebly.com>  **Welcome Tab** – General Info/Webpage Tips/Contacts/Inspire Success/Creating Caring Classroom  **Our Planner** -Be Informed/Stay Org'd/Know Routines; Week at a Glance -Archived Daily Visuals; Daily To Do's; Homework Tips  **Keep Learning** – Term 3 Learning Plans  **Helpful Resources** – Class Videos (some, not all); Using Zoom; Useful Sites for Students / Curriculum Links; Useful Sites for Parents  **Assessment/Reporting** **& More…– General Info (Optional Reading)** |
| ***Outlook Email - Team Samaddar***  **Access for:**  ***Parents/Guardians, support staff and students (if desired)*** | Timely communication of information  **Replaces "FreshGrade Announcements** - FreshGrade is unreliable due to overload on system | **teamsamaddar@sd23.bc.ca**  Address questions, concerns of parents and students  Push out school & district information  Mrs. S receives notification of completed tasks in Google Classroom in "real time"  Mrs. S knows who is completing tasks *(Mrs. S's iPhone is at her work station at all times)* |
| ***Connect with Mrs. Samaddar*** | Timely  Face to Face option  Personal conversations can expand on information or bring clarity | **Email:** [**pamela.samaddar@sd23.bc.ca**](mailto:pamela.samaddar@sd23.bc.ca)  **Cell: 250.870-8907**  **Zoom Meetings –** link will be sent weekly via TeamSamaddar email and listed in ***Week-at-a-Glance doc*** late Sunday or early Monday |
| ***Google Classroom***  **Access for:**  ***Students*** | Use Google Suite Programs (Google Docs, Google Slides, Google Forms)  Stream:  Daily visual  Assignments & Resources  Chat & comment | Assignments, resources & rubrics can be shared in a common place "***Learning from Home***" or within specific folders  Comments and descriptive feedback can be provided individually to students  GSuite allows for collaboration  Google Forms (surveys) allow for quick connections/check ins & gathering of important information |
| ***FreshGrade***  **Access for:**  ***Students & Parent/Guardians***  ***FG is unreliable due to heavy demand*** | Provides evidence of learning journey  Upload work & assessments  Communicate feedback  Post Term Summaries  ***Only Student or Teacher Posts*** | Comment section allows for specific & descriptive feedback - students, parents & teachers  We can know what is working and next steps  We can compare Sept to now – growth?  Teacher can sort work, photos, etc. into "bins" and sort by date |